

POLICY TITLE	Summative Assessment
PURPOSE	Ensure physicians on the Provisional Register who have not achieved their Canadian credentials have the required knowledge, clinical skills and competencies to practise medicine safely in Alberta and are competent to transfer to the General Register.
SCOPE	<p>This policy applies to physicians who are required to undergo a Summative Assessment.</p> <p>Physicians must undergo a Summative Assessment if after six years on the Provisional Register they do not hold the Medical Council of Canada Qualifying Examination Part I (MCCQE1) and certification with either the Royal College of Physicians and Surgeons or Canada (RCPSC) or the College of Family Physicians of Canada (CFPC).</p> <p>The Registration Understanding and Acknowledgement (RUA) will state these conditions on it.</p> <p>Physicians whose Preliminary Clinical Assessment (PCA) was waived at the time they were placed on the Provisional Register are exempt from the Summative Assessment (e.g., academic appointments).</p>
NOTES	<p>The Summative Assessment is a mandatory high-stakes pass/fail assessment of a physician's medical knowledge and procedural skills, clinical decision-making skills, communication and professionalism to ensure the physician is fully competent to join CPSA's General Register.</p> <p>The assessment takes place over a period of three to four days at the physician's practice location(s). The cost is the responsibility of the physician undergoing the assessment.</p>

**LAST REVISED: SEPTEMBER 10, 2020**

**APPROVED BY COUNCIL: SEPTEMBER 10, 2020**

## POLICY STATEMENT

Physicians who are required to undergo a Summative Assessment must complete the following requirements:

**Prior to undertaking the Summative Assessment, the candidate must:**

- 1) Provide the privacy consents required as part of the summative assessment process.
- 2) Complete the pre-assessment questionnaire.
- 3) Provide names and email addresses of 15 patients and 10 physician colleagues, including at least three specialists to whom the candidate has sent referrals (family medicine) or specialist colleagues (specialist), to the CPSA-approved assessor to conduct the multi-source feedback component.

**To pass the Summative Assessment, the candidate must pass all of the individual components of the assessment:**

- 1) Satisfactory conduct of the **direct observation** of candidate-patient interactions.
- 2) Successful outcome of the **chart review** of selected patient charts.
- 3) Successful outcome of the **chart simulated recall**.
- 4) Satisfactory assessment of the candidate's **communication and professionalism** demeanour.
- 5) Satisfactory **multi-source feedback**.
- 6) Satisfactory review of the assessor's findings and assessment reports (based on evidence from the assessment). The reports and findings are reviewed by CPSA's Summative Assessment Committee, which then makes a recommendation to CPSA's Deputy Registrar of Registration, who makes the final decision.

**Passes and fails:**

- 1) If the candidate passes the Summative Assessment, they are transferred to the General Register for independent practice in Alberta.
- 2) If the candidate fails the Summative Assessment, they are no longer eligible for registration in Alberta and their registration and practice permit will be cancelled. A review process is available to physicians who fail under Section 32 of the *Health Professions Act*.

**SUPPORTING DOCUMENTS**

- [Registration Assessments](#)
- [Direct Observation Form](#)
- [Direct Observation for Procedural Skills \(DOPS\) in Family Medicine](#)
- [Direct Observation for Procedural Skills \(DOPS\) in Specialist](#)
- [Chart Review Package](#)
- [Communication and Professionalism](#)
- [Patient Appointment Observation Consent Form](#)
- [Patient Chart Review Consent Form](#)
- [Standards of Practice Review](#)

## RESPONSIBILITIES

The Registrar is given the authority to determine applications for registration under sections 28 to 30 of the *Health Professions Act* (HPA). Section 20 of the HPA allows the Registrar to delegate functions and duties to another person. The Registrar has delegated his duties and responsibility under Part 2 of the HPA to the Deputy Registrar responsible for registration.

## APPROVAL

Council governing the College of Physicians & Surgeons of Alberta

## AUTHORITY DOCUMENTS

- [\*Health Professions Act\*](#)
- [\*Health Professions Act: Physicians, Surgeons, Osteopaths and Physician Assistants Profession Regulation\*](#)
- [\*CPSA Bylaws\*](#)